

SHIRE OF JERRAMUNGUP



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE

8TH JUNE 2015

A MEETING OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE HELD IN THE CAMERON BUSINESS CENTRE, JERRAMUNGUP ON MONDAY 8th JUNE 2015 COMMENCING AT 9.12AM.

MINUTES

1. OPEN AND WELCOME

The Chairman declared the meeting open at 9.12am.

2. RECORD OF ATTENDANCE

Brent Bailey	Chief Executive Officer
Charmaine Solomon	Deputy Chief Executive Officer
Steve Evans	OIC Jerramungup Police
Pauline Vallance	2IC Jerramungup Police
Harry Louw	Manager Town Services
Steve Wadsworth	Shire Ranger
David Edwards	Chief Bush Fire Control Officer
Anthony Armstrong	OIC Jerramungup VES
Danielle Wisewould	St John Ambulance
John Tonkin	DFES – Area Officer
Ashley Peczka	Community Emergency Services Officer
Peter Masters	Senior Operations Officer DPaW

3. APOLOGIES

Leanne Laurie	Nurse Practitioner
Bev Taylor	Jerramungup Health Centre
Neville Blackburn	Department of Child Protection Family Services
Sarah Matthews	DFES – Community Engagement Officer

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held 9th March 2015 be confirmed.

Moved: Danielle Wisewould / Seconded: Anthony Armstrong

That the Minutes of the meeting held 9th March 2015 be confirmed.

Carried

5. BUSINESS FROM PREVIOUS MINUTES

Business arising from minutes 9th March 2015

5.1 Point Henry Exercise

Information to be presented at the meeting.

5.2 Doubtful Island

No further information

5.3 Street numbering

Local advertising has occurred advising residents that the local VES will be painting street numbers on kerbing within both townsites.

Supplies have been ordered and street mapping has been finalised. Once seeding has finished it is anticipated that the local VES will commence the works.

Anthony Armstrong advised the works will commence in the next couple of weeks.

5.4 Code Brown

No further information at this stage.

6. ITEMS FOR DISCUSSION

6.1 Post – exercise reports

Nil

7. ROUND TABLE

7.1 Local Emergency Management Arrangements

A hard copy of the Arrangements was provided at the meeting. Committee are to review the Arrangements and provide amendments and an updated resource list for each agency to Charmaine Solomon prior to the September meeting.

7.2 2015 Local Government Preparedness and Annual Reporting

The Committee were provided with a copy of the report for comment. Charmaine Solomon discussed Question 34 Other: *‘If your local government could change two things about how the emergency management sector currently operates what would you change?’*

Charmaine Solomon noted that Shire employees were not always aware of incidents that occur within the Shire which can make it particularly hard identifying emergency management issues in the Shire.

After discussion it was resolved that the Jerramungup and Bremer Bay VES would fax through reporting forms to DFES and the Shire so the Shire is aware of all fires attended.

Steve Evans will provide report to the meeting.

7.3 DPaW Report

Peter Masters discussed his report which is attached to the minutes.

7.4 Community Emergency Services Officer (CESO)

Brent Bailey welcomed the Community Emergency Services Officer for the Shire’s of Ravensthorpe and Jerramungup Ashley Peczka to the Committee.

7.5 Chief Bush Fire Control Officer Report

David Edwards advised that the Bushfire Advisory Committee AGM has been held and all positions remain the same.

Chief – David Edwards

Deputy Chief – Trevor Ross and Alex Jones

David Edwards also discussed the changes made to the Shire's Fire Break Notice in particular when burning plantations a Burn Prescription is now required to be completed by an FCO, the Prescription is required for 12 months of the year.

7.5 Hazard Reduction Burn – Part of Reserve 511

Steve Wadsworth advised the Committee that the Bremer Bay Brigade will be proceeding with the hazard reduction burn for part of Reserve 511 towards the end of this week dependent on weather conditions.

8. NEXT MEETING

The next LEMC meeting is to be held Monday 14th September 2015, Town Hall, Bremer Bay.

9. CLOSURE

The meeting closed at 10.15am.